

March 23, 2020

As the spread of COVID-19 (novel coronavirus) continues and the associated policies protecting our citizens shift daily, we are reaching out to our valued partners and customers to share the measures we at Cypress Integration Solutions, are taking to mitigate the impact to our business and the businesses of our partners. As long as possible we will maintain periodic shipments and deliveries and somewhat normal business operations.

As I'm sure you are aware, many state and local government authorities including the State of Michigan have issued Executive "Stay at Home" orders. These order apply to most businesses except for critical infrastructure sectors and essential business services, allowing critical infrastructure operations to remain open during this order. As a supplier to these and other sectors providing immediately available product and quick-turn assemblies, our Lapeer Michigan location will remain open with essential on-site staff available to fulfill product needs. The balance of our team including customer support, engineering and administrative services has shifted to working from home in compliance with this order and will continue to provide our customers with seamless service during this unprecedented time.

We are continuing to adhere to all recommendations from the World Health Organization (WHO) and U.S. Centers for Disease Control and Prevention (CDC) and our local authorities, assuring that our staff remain healthy. These measures include:

- Increased facility cleaning and disinfection cycles
- All non-essential travel and visitors prohibited
- Maintaining a healthy work environment with reconfigured production space to provide social distancing
- Hand washing, hand sanitizers, and all other health department recommendations for personal hygiene

Our business has realized minimal impact to-date to supply chain or service levels and we are continually monitoring for any disruptions.

We want to thank you for your continued business and support as we all work together on solutions to keep our employees healthy, and our businesses, organizations, and operations running smoothly.

I sincerely hope you and your families are well and remain healthy.

Best regards,

Paul Ahern
Cypress Integration Solutions
President and CEO