

All of us at TE Wire & Cable are here to support you and protect our employees while keeping our factory running during the COVID-19 pandemic. It's truly a unique situation that is changing rapidly.

**Our Factory:** Our factory is open, and the health and safety of our employees remain our highest priority. TE Wire & Cable is following the latest directives as prescribed by the CDC as well as the high standards set by our parent company, Marmon Holdings Inc. Strict sanitation measures are in place, along with social separation guidelines within our facilities. It is TE Wire & Cable's goal to continue to meet our customers' demands during this challenging time. We do anticipate that lead times will change with possible reductions in our labor force.

**Our Office:** We have implemented a work from home policy for our staff. We do have a skeleton crew in the office for those that need to be there - employing social separation at all times. The office and factory are on lockdown, meaning no outside visitors are allowed into the building. There will be no international or domestic travel for our Sales Team; however, we are fully equipped to communicate via video conference, email, or phone.

**Our Supply Chain:** Our Management Team is closely monitoring our supply chain, and to date, our raw material inventory remains at satisfactory levels. While our environment remains fluid during these unprecedented times, we will advise our customers if any disruptions occur.

**Our Customers:** We are grateful for your loyalty and will continue striving to exceed your expectations. Please do not hesitate to contact your inside sales rep or field salesperson if you have any questions regarding orders, projects, or updates on our plants.

Best regards,

Robert Canny  
President Commercial Aerospace  
TE Wire & Cable LLC, Harbour Industries, CCPI Europe  
A Marmon/Berkshire Hathaway Company

