



---

TOA CANADA CORPORATION

3670 Odyssey Drive, Unit #1  
Mississauga, Ontario, L5M 0Y9  
Tel: 1-800-263-7639  
Fax: 1-800-463-3569

March 23, 2020

## **Ontario Orders the Mandatory Closure of All Non-Essential Workplaces to Fight Spread of COVID-19**

Dear Valued Customer,

The Ontario Government has taken the strong measure of closing all non-essential workplaces for the next 14 days starting Tuesday, March 24 at 11:59pm. This will affect many business operations across country as we all cope with COVID-19.

TOA Canada has already taken action that will correspond with today's announcement while at the same time ensuring our employees safety. Last week TOA transitioned its team to work remotely and business has continued to run as usual.

What this latest directive means is that shipping and receiving from our headquarters in Mississauga, Ontario will stop as of midnight Wednesday. If your organization has placed an order and urgently needs those produces, please advise us as soon as possible and we will do our best to ship it tomorrow. If you plan to send us a new order, you may do so in the next few hours for us to attempt to ship it tomorrow or send it for when we return in two weeks.

The rest of the TOA Canada team will continue to do business, support our customers and answer questions as normal.

Thank you again for your continued support.

Stay Safe.

Sincerely,

Rico Lucia  
Director & General Manager  
TOA Canada Corporation  
rlucia@toacanada.com

---